

POLICY, SPECIFICATIONS AND PROCEDURES FOR ATTACHMENT OF PERMANENT ART DISPLAYS ON STREET LIGHTING POLES WITHIN THE CITY OF LOS ANGELES

Policy

The Bureau sees these installations as a means of identification of a community that is unique and generally an integrated part of a proposed streetscape.

In approving, implementing and executing the Policy, Specifications and Procedures contained in this report, it is not the intent of the City of Los Angeles to conflict with State or Federal laws, codes, or regulations.

Any requests that are within an area governed by a Specific Plan or HPOZ shall be cleared and approved by the Planning Department.

The installation of the art displays shall adhere to all the guidelines and safety requirements of the Standard Specifications for Public Works Construction, The "Work Area Traffic Control Handbook," the State of California High Voltage Electric Safety Orders (low and high voltage), the PUC General Order No. 95 and the Special Specifications for Street Lighting Construction.

In order to maintain control of these installations all requests must have written consent from the respective Council Office. The Bureau of Street Lighting will not accept individual requests from any private party unless it is forwarded by the respective Council Office with written consent.

All these installations will be required to have in place a maintenance contract with some organized community group (referred to herein as "maintenance entity") such as a Business Improvement District (BID). The maintenance entity will be responsible for obtaining liability insurance and appropriate bonding as stipulated by the agreement. The Bureau of Street Lighting will not maintain these structures in any way. The maintenance entity will be responsible for cleaning, periodic refinishing, and necessary removals and re-installations in the case of pole knockdowns or replacement.

The installation shall generally be for a minimum of one block, both sides of the street, to avoid installations which are ineffective or piecemeal.

Procedures

The Bureau of Street Lighting shall issue the permits for permanent art displays attached to street lighting poles. The permits will be issued for a 12 month period and can be renewed contingent on satisfactory submittal of all required documents of insurance and inspection certificate.

The applicant submitting the request for a permit shall represent the neighborhood/community/commercial area as a business improvement district, chamber of commerce, property owner association, Neighborhood Council or other organization in which property owners and/or businesses are members. The applicant shall obtain written consent from the Council Office.

The request shall be forwarded to BSL with the following information:

- Area map depicting the limits of the requested installation and pole locations. Pole locations should include any other existing equipment on the poles (banners, telecommunication equipment, etc.).
- Rendering of the art display.
- Identification of the maintenance entity.
- Contact person for further requests.
- Letter of support from the Council Office for these installations.
- If the area is within the boundaries of a Specific Plan or HPOZ the applicant shall obtain approval from the Planning Department.

Upon receiving the request for a permit and the items specified above, the Bureau of Street Lighting will reply within 10 working days with any comments, concerns or a request for the following information:

- a. A sample of the art display item to be attached to streetlights, including brackets for attachment. Shop drawings of the entire installation, including the size, weight and thickness of each art display variety proposed.
- b. Artistic rendering of each art display to be installed, including all wording and drawings to be placed on the permanent art display.

The applicant will be responsible for obtaining approval from the Cultural Affairs Commission. This approval shall not be requested until BSL grants preliminary conceptual approval.

The approval or disapproval from the Bureau of Street Lighting will be within 30 days of submittal of all requested information, including written approval from the Cultural Affairs Commission.

The Bureau of Street Lighting shall not be responsible for maintaining these structures in any way. The permittee shall be responsible for annual inspection, cleaning, periodic refinishing, and necessary removals and installations in the case of streetlight knockdowns or replacements.

If it becomes necessary for this Bureau to remove the permanent art displays, all costs shall be collected from the permittee.

The party requesting the permit shall, upon approval of the permit, obtain insurance in an amount satisfactory to the Bureau of Street Lighting and the Risk Manager, shall indemnify the City, and shall provide annual insurance, inspection and safety certification to the Bureau of Street Lighting. They shall also provide a cash deposit, in an amount specified by the Bureau of Street Lighting, maintained in an amount sufficient to allow for removing the art displays, and which can be charged against if Bureau assistance is needed in the field.

Commercial content of any kind is prohibited on any permanent art display attached to a street lighting pole. All text is prohibited except that which serves to identify a community within the City of Los Angeles or that which has been approved by the Cultural Affairs Commission as a necessary element of the artistic statement.

Specifications

All new art displays attached to street lighting poles shall meet the following specifications as set forth by the Bureau of Street Lighting.

Mounting Location

The permanent art display shall be mounted 16 feet from the base of the pole for all poles 25 feet or higher. Any poles less than 25 feet shall have the object attached in accordance with the structural review as approved by the Bureau of Street Lighting.

Mounting Details

All methods of attachment shall be reviewed and approved by Bureau of Street Lighting staff. These methods shall utilize a clamp rather than drilling holes that may affect the pole's structural integrity and allow exposure causing rust and corrosion. If the object is placed near a pedestrian arm or luminaire, the clamp shall not obstruct access to pole or luminaire wiring.

Size

Surface area of the art display shall be no more than 8 square feet.

Weight

The art display, including the bracket, shall weigh no more than 15 pounds.

The Bureau of Street Lighting shall not be responsible for maintaining these objects, in any way. The permittee shall be responsible for cleaning, periodic refinishing, and necessary removals and installations in the case of pole knockdowns or replacement.

If it becomes necessary to remove the object, while the permit is still in effect, 48 hours notice will be given to the permittee. If notification is not possible, the permanent art display will be transported to the Bureau of Street Lighting field office, located at 4550 Santa Monica Blvd. All costs shall be collected from the permittee or from his/her surety.

Upon expiration of any permit, any art display attached to a street lighting pole shall be removed by the permittee within 30 days of the date of expiration unless a renewal or written extension is granted by the Bureau of Street Lighting. Any art display not so removed may be removed by the Bureau of Street Lighting without notice to the permittee.

The emblem shall not be energized or have any electrical components.

No installations shall be placed on poles with traffic signal equipment.