

## COUNCIL DISTRICT SUPPORT LETTER TEMPLATE

Dear Councilmember \_\_\_\_\_,

The Board of Public Works released a Street Median Design Competition in Winter 2015. The competition was geared towards college students in the field of landscape architecture. The intention of the design competition was to bring new and stimulating landscape projects to the City of Los Angeles. The Median Design Contest City Team at the Department of Public Works has established a Board approved "Tool Kit," of sorts, whose components are pre-determined design parameters, which have been vetted by the Bureaus of Engineering and Street Services.

Future proposed community designs that stay within these parameters would qualify for an expedited review and pre-approval process, and permit fee waivers, through the Board of Public Works, Office of Community Beautification's Adopt-a-Median Program.

A location has been identified in your Council District as a potential project site. The location is:

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We respectfully ask for your support in this endeavor, and hope that this project infuses our community with pride and beauty.

Should you require any further information on this project, please contact Fernando Campos, Executive Officer, Board of Public Works, at (213) 978-0250 or via e-mail at: [fernando.campos@lacity.org](mailto:fernando.campos@lacity.org), or Paul Racs, Director, Office of Community Beautification, at (213) 978-0229 or via e-mail at: [paul.racs@lacity.org](mailto:paul.racs@lacity.org).

Sincerely,

Gerry Valido, Program Manager  
Adopt-A-Median Program, Office of Community Beautification  
Board of Public Works